



# **Sundays River Angling Club Constitution**

## INDEX

<b>1</b>	<b>Title</b>	<b>Page 4</b>
1.1	Headquarters	
1.2	Postal Address	
1.3	Objectives	
1.4	Motto	
<b>2</b>	<b>Management</b>	<b>Page 5</b>
2.1	Office Bearers and Duties	
2.1.1	Chairman	
2.1.2	Vice-Chairman	<b>Page 6</b>
2.1.3	Honorary Secretary	
2.1.4	Treasurer	<b>Page 7</b>
2.1.5	Club Captain	<b>Page 8</b>
2.1.6	Records Officer/ Vice Club Captain	
2.1.7	Safety Officer and Safety	<b>Page 9</b>
2.1.8	Vacant Offices	<b>Page 10</b>
<b>3</b>	<b>Memberships and Subscriptions</b>	
3.1	Memberships	
3.2	Subscriptions	<b>Page 11</b>
3.3	Penalty	
3.4	Juniors	<b>Page 12</b>
3.5	Finance	
3.6	Non-conformists	
3.7	Misconduct	<b>Page 13</b>
3.8	Professional	
3.9	Furtherment of rules etc.	
<b>4</b>	<b>Meetings</b>	<b>Page 14</b>
4.1	Committee Meetings	

4.2	Annual General Meetings and Special Meetings	
5	<b>General</b>	
5.1	Liquidation	Page 15
5.2	Indemnity	
5.3	Alterations and amendments to constitution	
5.4	Nature Conservation	Page 16
6	<b>By-Laws, Competitions rules and regulations</b>	
6.1	Inter club events	
6.2	General competition rules and regulations	

## **1. TITLE**

The title of the club shall be Sundays River Angling Club.

### **1.1 Headquarters**

The headquarters of the club shall be at Aquavista Crescent, Cannonville.

### **1.2 Postal address**

The postal address of the club shall be that of the Secretary.

### **1.3 Objectives**

- To promote and foster the sport of capturing fish from the bay, dams and rivers by methods of angling and fishing, subject to local laws and regulations.
- Assist the government and fisheries department by conforming to their regulations.
- Popularize the art of angling.
- To purchase, lease, acquire by donation or otherwise, moveable or immovable property, and to provide and equip buildings for the purpose of the club and the same to sell, let, lease, sub-let, cede, mortgage or dispose of in any other manner whatsoever.
- The promotion of good fellowship and the provision of social and recreational facilities for the angling fraternity.

### **1.4 Motto**

The motto of the club shall be:

**“To encourage the spirit of harmony and good fellowship amongst all anglers”**

## **2. MANAGEMENT**

- The officers of the Club shall consist of a Chairman, Vice-Chairman, Honorary Secretary, Honorary Treasurer, Club Captain, Records Officer, Entertainment Officer, Safety Officer and a committee of two, all to be elected annually.
- The retiring officers and committee shall be eligible for re-election. Five members will form a quorum.
- All committee members carry a vote at committee meetings.
- The chairman only shall have a deliberative as well as a casting vote at all committee and annual General meetings.

### **2.1 Office Bearers and duties**

#### **2.1.1 Chairman**

- Preside at all Monthly, Special and Annual General Meetings.
- In the absence of both the Chairperson and Vice - Chairperson, members present shall elect an acting Chairperson for that specific meeting.
- To be a generally recognized angler with a minimum of two years Sundays River Angling Club Committee experience.
- Have a deliberate as well as a casting vote at all the meetings.
- Enforce observance and compliance of the Constitution, its Rules, Regulations and Policy decisions.
- Countersign all cheques, if required to do so.
- Sign the minutes of all meetings conducted by the Club after it has been approved and accepted.
- Endorse all accounts after approval and acceptance thereof by the Clubs Committee.
- Present an Annual Report at the Annual General Meeting.
- Have the power to institute and defend any legal proceedings on behalf of the Club when authorized to do so by the executive committee.

### **2.1.2 Vice-Chairman**

- In the absence of the Chairperson, assume the duties of the Chairperson.
- To be a generally recognized angler with a minimum of one year Sundays River Angling Club Committee experience.
- Maintenance / repairs to club house and grounds.
- Assist Chairman with duties on ad hoc basis

### **2.1.3 Honorary Secretary**

- Prepare and keep proper and precise minutes of all Committee Meetings and distribute copies together with Agendas to the committee within seven (7) days of monthly meetings.
- Shall notify members of meetings in writing/email.
- Do all clerical work of the Club and be responsible for all the correspondence received and dispatched.
- Maintain and keep a register of all Members of the Club, consisting of the following information:
  - Addresses and telephone numbers (Work and home)
  - List of all defaulters.
  - List of all resignations and deceased members.
- Immediately bring to the attention of the Chairperson, correspondence of a contentious nature.
- Answer all correspondence within fourteen (14) days after Monthly Meetings.
- Record and table at the Annual General Meeting all additional amendments, rules and regulations agreed upon by the Club during the current year.
- Keep, maintain and archive a register of Provincial/Higher honors of individual anglers.

#### **2.1.4 Treasurer**

- Be responsible for the collection of and the proper administration of all monies and funds of the Club.

**Note: All monies received shall have the proper-receipted documentation administered.**

- Receive and distribute all monies of the Clubs fund raising events and keep proper financial records.
- Countersign all cheques, if required to do so.
- Present an Annual Report at the Annual General Meeting.
- Keep proper financial records of all fund raising events

**Note: All withdrawals from the banking account of the Club shall be proposed and accepted for discharge of financial obligations and be signed by the Treasurer and countersigned by the Chairperson or Secretary. Any two (2) of these signatures being acceptable.**

- Ensure that person(s) in charge of any Club function(s) provide the Club with a full statement, supported by the appropriate expenditure slip/s and documents within thirty (30) days.
- Present at every Monthly Meeting of the Club, a full statement of the financial standing of the Club to date, supported by a bank statement and/or a deposit slip(s) or book(s) and/or any documents in respect of any investments held by the Club.
- Prepare and present an income and expenditure account and balance sheet for presentation and tabling at the Annual General Meeting.
- Maintain and keep a list of stock and assets inventory of all moveable and fixed assets of the Club, to be tabled at the Annual General Meeting of each year e.g. Trophies, Badges, Ties, Scales, Banners, etc.
- Settle all approved accounts within fourteen (14) days after being approved by the committee.
- Immediately bring any contentious financial issue(s) to the attention of the Chairperson.

### **2.1.5 Club Captain**

- To be a generally recognized angler with a minimum of one year Sundays River Angling Club committee experience.
- Organize club competitions.
- Promote angling.
- Ensure that the club calendar is approved.
- Enter affiliated members for leagues.
- Receive all team entries and entrance moneys from all members
- Furnish a full list of boats, skippers and registration numbers to the appropriate EPLTBAA Facet Secretary, prior to each League Competition.
- Furnish copies of individual weights recorded by anglers to the respective Facet secretaries, together with the results of each League Competition, within thirty (30) days.
- Arrange prize giving function. (Trophies / certificates / prizes etc)

### **2.1.6 Records Officer / Vice Club Captain**

- Keep record of all catches / weights of anglers during EPLTBAA and Club competitions for record purposes as well as for the Annual Prize Giving.
- Keep proper list of positions of anglers in club (Ranking list)
- Report monthly at the Club meeting on any new applications for record claims, winners of competitions etc.
- Where applicable assist the Club Captain.
- Submission of new records to EPLTBAA.
- Assist the Club Captain with the necessary information for the engraving of the trophies, printing of certificates etc.
- Assist the Club Captain with the arranging of the Prize Giving function.



### **2.1.7 Safety Officer and Safety**

- All members of the club who fish must ensure their boats meet the safety regulations as per SADSAA Safety rules and display both the annual sticker (received at each annual inspection) and registered boat number respectively.
- Be responsible for the safety of all Club members' craft, in accordance with the rules governing the safety of these craft on Estuaries, Harbors, Dams, Bays, etc.
- Arrange Boat Safety Inspections (if required by the members)
- Prepare and maintain a detailed list of all Member Club's craft, with Skippers full names, registration numbers, operating under the auspices of the Club and make a copy of this list available to the Competition Secretaries of Saltwater River, Bay and Freshwater League Competitions and to all other relevant authorities.
- Forward all monies received to the Treasurer as soon as possible.

**Note:** All monies received shall have the proper receipted documentation administered.

- Have spot checks from time to time, to ensure that all members adhere to the safety rules and regulations.
- Update safety rules and regulations as changes take place from time to time.

### **2.1.8 Entertainment Officer**

- Responsible to arrange monthly Club Open Evenings for the members and their families at the Club
- Responsible to arrange special social events for Club members. These events need to be approved by the committee prior to the event. The Entertainment officer can select a small committee to assist with special duties and arrangement for these events.
- Responsible to make special arrangements for non-members who wish to make use of the Club and its facilities
- Responsible to arrange stock for both the bar and the kitchen. This function can be delegated to another Club member, but remains the responsibility of the entertainment officer

### **2.1.9 Vacant Offices**

- In the event of an Office becoming vacant, the remaining Committee Members shall have the power to appoint a successor.

## **3. MEMBERSHIPS AND SUBSCRIPTIONS**

### **3.1 Membership**

- Intending members must be duly proposed by a member of the club and approved by a committee member in writing on the required application form.
- The committee shall have the power to accept or reject any candidate by vote at the first meeting after the applicant's form has been screened on the Club Notice Board for a minimum period of thirty days.
- Candidates are elected by ballot/vote at any constituted meeting of the committee and must attend personally if required.
- When elected to membership, the Honorary Secretary shall acquaint such a member of the fact and provide him/her with a copy of the constitution and rules after which such member shall be held to be fully aware of the nature of these rules.
- The new member will serve a six-month probationary period from the date of the Executive Committee Meeting at which membership of the Club was approved.
- Rejected candidates shall not be entitled to re-apply for membership within a period of six months from the date of rejection.
- Members are eligible to fish in all competitions and for all prizes immediately on admission, and on payment of subscriptions.
- Any person desirous of leaving the club must tender their resignation in writing to the Honorary Secretary not later than the 30<sup>th</sup> day of April of the current year otherwise they are liable to pay fees for the following year.
- Any person rejoining after resigning must be re-nominated.
- Should it be deemed necessary to honor a member of the community, honorary membership may be bestowed on them. Such membership shall not require payment of any dues or fees and shall enjoy all the privileges of ordinary membership.
- Honorary membership is to be reviewed annually by the committee. The criteria used by the committee for selecting a Honorary member is:
  - Must be a recognized Club Member who people look up to
  - Must be a member who offered and done tremendous work for the Club
  - Must be a member who has the Club at heart, etc
- Member's children under the age of 21 years shall fish as juniors only, and not have the right to vote. After the age of 21, such members shall become ordinary members

on application in the normal manner. They shall however be required to pay the annual subscription fee.

- Member's dependants over the age of 21 who are not self-supporting may be elected associate members on application to the committee by parent or guardian. If approved, an associate member shall have all rights and privileges except the right to vote. Membership is to be reviewed annually. Wives of members shall automatically become associate members and remain such members for as long as their husbands are members without annual review.

### **3.2 Subscriptions**

**These to be decided by the committee annually and only increased if necessary:**

- An affiliation fee is required by EPLTBAA for competitive anglers and this to be added to the subscriptions of those wishing to be affiliated.
- An affiliation fee for SALTBAAs is optional
- EPLTBAA league fees are payable per person who wishes to participate in any of the EPLTBAA events as indicated on the EPLTBAA calendar. This can be paid in advance or upon entering for such event.
- All subscriptions payable in advance.
- All resignations to be handed in before the annual general meeting of any one year.
- All defaulters, as far as subscriptions are concerned, to be reported to EPLTBAA.

### **3.3 Penalty**

- Any member whose subscriptions are **three months in arrears shall** cease to be a member of the club. They will not be entitled to any award made by the club for fish caught if he/she is in excess of the three months in arrears of his/her subscriptions.
- Any member, who is in default, may, if the committee so desires, be reinstated for no additional fee other than his/her yearly subscription if rejoining within six months.

### 3.4 Juniors

- There are two different age groups for juniors namely U/16 and U/21.
- Junior anglers stay juniors until the end of the year in which he/she turns 21.
- An Angler will be allowed to fish for the U/21's if he/she turns 16 (sixteen) in the year which the competition takes place.
- In retrospect the onus lies with the angler to decide in which age group he/she wants to take part.
- There will also be a separate ranking list for the different age groups.
- The U/16 angler's points will be carried forward to the U/21 ranking list.

### 3.5 Finance

- The club's financial year shall commence on the 1st May and terminate on the 30<sup>th</sup> of April each year.
- All monies received shall be handled by the treasurer who will be responsible for them until banked.
- All disbursements shall be authorized or approved by the committee.
- Proper books of account shall be kept reflecting all transactions of the club.
- A balance sheet, together with revenue and expenditure accounts made up at the close of each year, shall be presented at each annual general meeting.
- A banking account shall be opened in the name of the Sundays River Angling Club and all withdrawals to be signed by the Secretary/Treasurer and counter signed by the Chairman or Vice-Chairman.
- Furthermore, excess funds may from time to time be placed in a savings account or on fixed deposit to earn interest.

### 3.6 Non-conformists

- Any person who has **not attempted** to have his/her boat inspected **may not participate** in any club competition. (If he/she owns a boat)
- Any person who has **not attempted** to have his/her boat inspected **may not weigh in any fish** towards any Sunday River Angling Club prize giving. (If he/she owns a boat)

- Any person who has **not attempted** to have his/her boat inspected by the end of the club's financial year (not Necessarily meaning the boat has passed 100%) could be in jeopardy of losing his/her membership. (If he/she owns a boat)

### **3.7 Misconduct**

- If in the opinion of the committee, any member is guilty of unsportsmanlike conduct, or conduct unbecoming to a member of the club, the committee may suspend or
- Expel him/her from membership, and such member shall not during his/her suspension, be entitled to any privileges.
- Such member may, however, if dissatisfied with the decision of the committee, have the right to call for an appeal to a special general meeting. The majority decision of this meeting to be final.

### **3.8 Professional**

- No professional angler will be a member of the club (A professional angler is a person who takes out, under the fisheries regulation in force from time to time, a license to sell, trade in or dispose of fish caught by him/herself.)
- No person may sell or barter fish caught by him/her.

### **3.9 Furtherment of rules, etc**

- When it appears to the committee that the objects of the club may be furthered and its working improved, they may frame by-laws to this end, provided that they are not in variance with the existing rules.
- Such by-laws shall have force and effect until the next annual general meeting or special meeting, when they must be submitted for review and be confirmed or otherwise.

## **4. Meetings**

### **4.1 Committee meetings**

- A committee meeting shall be held every month on a date decided at the previous meeting.
- A minimum of seven committee meetings should be held annually.
- Meetings shall be held at places nominated by the committee.
- Members to receive notice at least seven days before such meeting.
- In the absence of a chairman and vice chairman, and provided the remaining members constitute the necessary quorum, they may amongst themselves elect a chairman.
- Any official absent from three consecutive meetings without an acceptable apology being rendered, may, at the discretion of the committee, be declared vacant.

### **4.2 Annual General Meetings & Special Meetings**

- There shall be an Annual General Meeting in May of each year to elect officers and committee by ballot / vote.
- Special general meetings shall be called for by the Honorary Secretary should any member wish to call a special general meeting, he/she may do so provided he/ she has the support of four other club members.
- An application to hold such meeting must be made in writing to the Honorary Secretary and signed by all five stating the reasons for calling the meeting. Furthermore all five members must be present at that meeting which must be held within 31 days of receiving notification.
- At all annual and special general meetings, a minimum of 10% of paid up members shall form a quorum.

## **5. General**

- If a club member does not wish to be affiliated to EP they must also have their boats inspected annually and show the respective stickers.
- Competitions shall be fished on any river within the jurisdiction of the Eastern Province boundaries, i.e. the Fish River to the Kromme River.

- The angling boundaries on all rivers shall not be less than 200m from the breakers unless otherwise stipulated by the Local Authorities.
- Only fish weighed-in at official weigh-in stations will be accepted for club records and annual weights.
- All weigh-in cards must reach the records officer within seven days of the fish being weighed.

### **5.1 Liquidation**

- In the event of disbandment and liquidation of the club, the Honorary Secretary shall call a Special General Meeting for the purpose of deciding upon the disposal of the club's assets.
- A notice of such meeting to be done at least 30 days before the date of such meeting.
- On the vote being taken, a majority shall consist of two thirds of the members present, in person and in good standing.

### **5.2 Indemnity**

- Officers, members of the committee, secretary/treasurer, shall be indemnified against all liabilities incurred by them in execution of their duties, save such incurred by them through their own neglect or default.

### **5.3 Alterations and amendments**

- No alteration, amendment or addition to this constitution may be made except at a special general meeting or an Annual general meeting called for that purpose.
- No such alterations, amendment or addition shall be adopted unless two thirds of those present that are entitled to vote at such meeting shall vote for its adoption.
- Amendments to this constitution must be submitted at least thirty days before such meeting in writing by a club member.
- Furthermore amendments to this constitution can be submitted by the committee.

#### 5.4 Nature Conservation

- All members shall acquaint themselves and comply with the nature conservation laws applicable at the time.

### 6 By-laws, Competition rules and regulations

#### 6.1 Inter club events

- Weigh masters may be appointed from time to time at the discretion of the committee.
- The team or teams representing the club will be selected by the club captain and approved by the committee.
- The captain of the inter-club event shall be a member of the committee.

#### 6.2 General competition rules and regulations (EP Affiliated Members only)

- Club competitions will be held at the discretion of the committee.
- Fish caught from the river banks, or from a boat secured to the river bank or jetty, may not be weighed-in. **(EP Affiliated Members only)**
- The registration of boats for club members is compulsory.
- In all EP Association competitions, the line used by the club shall be restricted **to 4kg "IGFA Test" maximum breaking strain.** (The onus shall always be upon the angler to make sure that the line used is within the prescribed tolerances).
- Open class – line used means any breaking strain of lines (unlimited) for river, bank, boat, kayak and rock & surf. This does not entitle you to claim an EP or SA record.
- Open class **does not** apply to any EP Association competitions.
- Only two (2) rods and reels may be in use by any one angler at any time
- Only one extra (spare) rod per angler (with no affixed reel) is allowed to be with him/her at any time. **(EP Affiliated Members only)**
- No hand lines are to be used.
- Not more than two (2) separate hooks per rod may be used.
- Double or treble hooks may only be used, if it is attached to a standard artificial lure.
- The trace shall not be longer than 153cms. (From top of swivel to lowest point of trace) and can be made of any material. Breaking strain of trace is unlimited. If a



double line or birmini twist is used, it is deemed to be part of the trace **(EP Affiliated Members only)**

- Trolling of lures shall be prohibited in all Association saltwater events.
- The maximum length of a gaff shall be 2.5 meters.

**Note: Only fish on a hook can be netted or gaffed.**

- An angler playing a fish may **not** leave his boat until such time as the fish is netted or gaffed provided that in the event of a breakdown, an angler may transfer to another craft. **(EP Affiliated Members only)**
- An angler may receive assistance in gaffing or netting a fish from his/her boat partner.
- During any competition, an anglers boat must be afloat at all times and be surrounded by water. **(EP Affiliated Members only)**
- The competitor shall have no assistance whatsoever in casting, hooking or playing a fish. A competitor will be disqualified, if such competitor hands the rod to any other person after hooking the fish, before it is landed. Fish, when gaffed or netted, must be on the hook, such being also attached to your main line.
- Non- competitor or gillie is not allowed on the boat during an EP Association competition. (Except in cases of an emergency). Discretion will be exercised in the event of infants.
- In the event of two (2) persons at one time hooking the same fish, it shall not be counted in.
- No float or bung exceeding fifty (50) cubic cms may be used in any competition.
- No fish shall be eligible for any competition, unless complying with local authorities' regulations and/or department of environmental affairs and tourism acts. In any competition, each fish shall be measured / weighed in accordance with the rules governing each facet. Minimum length of a fish shall be determined from time to time by the government legislation.
- Any fish that is savaged or mutilated shall not be eligible for weigh-in or measuring

- No toby, octopus, crustacean or shellfish shall be eligible for weighing-in during saltwater competitions and no dwarf species shall be eligible for weighing-in during freshwater competitions. Eels are acceptable in freshwater competitions
- No boat may move/anchor, closer than twenty five (25) meters from an anchored boat unless the decision to fish in closer proximity or that a boat may move closer than twenty five (25) meters from an anchored boat is reached by mutual agreement. The distance can be varied by a decision at the captain's meeting.
- The angler must be in possession of a valid angling license.
- The Sundays River to end where the river meets the breakers.
- Fishing 200 meters before the breakers is prohibited.
- Any member wishing to participate in any calendared competition must notify the Competition Secretary / Records Officer of his/her intention and pay the necessary entrance fee.